

Letter of Authority – HMRC (State Pension, National Insurance and HRP) v1.1

Evanshaw Ltd

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Company No. 14799332

Agent Reference Number (ARN): FARN0054948
Self-Assessment Agent Code: 3004NQ
PAYE Ref: IA6537

To Whom It May Concern at HM Revenue & Customs (HMRC):

RE: Letter of Authority – State Pension, National Insurance and Home Responsibilities Protection (HRP)

I,, of

.....,
born on, National Insurance Number:,
hereby authorise Evanshaw Ltd to act on my behalf with HMRC in relation to the investigation, preparation, and submission of claims concerning my National Insurance record, Home Responsibilities Protection (HRP) and related State Pension entitlement as held by HMRC.

This Letter of Authority is provided **in addition to** HMRC Form 64-8, which appoints Evanshaw Ltd as my tax agent. We understand HMRC only needs Form 64-8 to recognise Evanshaw Ltd as my agent; this Letter of Authority is provided simply to support that appointment for National Insurance/HRP casework and to confirm my repayment nomination instructions. It is **not** intended to replace Form 64-8.

Client Authority

This authorisation includes, but is not limited to, HMRC matters related to my National Insurance and HRP position. Evanshaw Ltd may:

- Communicate with **HMRC** by phone, post, or digitally.
- Request and receive my National Insurance and HRP records from HMRC.
- Prepare, submit, and manage all documentation and forms relevant to my HRP/NI-related claim(s) with HMRC (including CF411 and any supporting correspondence).

- Liaise with HMRC to clarify any discrepancies or provide supporting information.
- Receive correspondence from HMRC directly related to my National Insurance, HRP and related State Pension entitlement.

I consent to Evanshaw Ltd handling my personal data solely for the purposes of processing my claim(s), in accordance with the UK GDPR and Data Protection Act 2018, as set out in their Privacy Notice.

Extended Authority (HMRC only)

This authority covers all HMRC-held matters relating to my National Insurance record, HRP and related State Pension entitlement. Evanshaw Ltd may:

- Request and receive my National Insurance statements, contribution history, credits, and qualifying years from HMRC.
- Request and receive any information HMRC holds that is relevant to HRP credits or qualifying years used in calculating my State Pension entitlement.
- Request and receive copies of any HMRC correspondence or records relating to National Insurance, HRP and any corrections, recalculations, or reviews that affect my State Pension entitlement.
- Liaise with HMRC to clarify calculations and obtain access to relevant internal notes or records necessary to determine or correct my National Insurance/HRP position.

This Letter of Authority does **not** authorise Evanshaw Ltd to act for me in relation to other, unrelated tax matters unless separately agreed. We understand HMRC can only provide information it holds and will not disclose any data held exclusively by the Department for Work and Pensions (DWP).

Repayment Nomination – HMRC only

I authorise Evanshaw Ltd to receive, as my **bare nominee**, any back-dated arrears/back-payments issued by **HMRC** as a result of my HRP/NI-related claim(s), where HMRC allows such a nomination. This is a **nomination only** and is intended to operate in accordance with **HMRC PAYE Manual PAYE91040 (Nominees)**. I may withdraw this nomination at any time before HMRC issues any repayment under it.

- Evanshaw may request **HMRC** to issue any such arrears/back-payments to Evanshaw Ltd as my nominee, solely so Evanshaw can deduct its agreed fee

under my Conditional Fee Agreement (CFA) and promptly remit the balance to me.

- The success fee is **30% plus VAT at the standard rate (currently 20%)**, which together equals **36% of arrears/back-payments actually received** (net of any HMRC set-offs), as set out in Evanshaw's Terms & Conditions and CFA.
- If **HMRC pays me directly**, I agree to pay Evanshaw's fee under the CFA within the timescale set out in that agreement.
- Any repayment received by Evanshaw on my behalf will be **held on trust** for me and the balance (after fee deduction) paid to my nominated bank account within **7 working days** of clearance.
- Following Spring Budget 2023, assignments of income tax repayments are void. This Letter of Authority uses a **bare nomination only** and does **not** assign any repayment.

For the avoidance of doubt, **DWP arrears are not covered by this nomination and must be paid directly to me**. Any separate authority for DWP (including HRP-related State Pension correction and Pension Credit) is dealt with under a **separate DWP Letter of Authority**.

Evanshaw Ltd Client Account Details

Bank Name: HSBC Bank

Account Name: Evanshaw Ltd (Client Account)

Account Number: 11845624

Sort Code: 40-43-10

Client Declaration

This Letter of Authority will remain in place unless and until I revoke it in writing or HMRC is notified that Evanshaw Ltd no longer acts for me. Evanshaw will only use this authority in connection with my HRP/NI-related claim(s). If required, I agree to re-sign or reconfirm this authority upon request by Evanshaw Ltd.

I confirm I have read and understood this Letter of Authority and give my full consent for Evanshaw Ltd to act on my behalf with HMRC. I understand that I can revoke this authority at any time by giving written notice to Evanshaw Ltd.

Client Details

Full Name:

Date of Birth:

National Insurance Number:

Signature: _____

Date:

Agent Details

Agent Name: Evanshaw Ltd

Director: Mr. Nadeem Shoukat

Agent Reference Number (ARN): FARN0054948

Signature: _____

Date: